

West Grey Public Library Board Minutes

February 8, 2023

West Grey Public Library – Durham Branch

Present: Malcolm Beddoe, Stephen Townsend, Samantha Mund, Scott Foerster,
Geoffrey Shea, Yvonne Pelletier

Absent: none

1. Introductions

2. Call to Order

The Chair called the meeting to order at 7:06 pm.

3. Agenda approved

Moved by Stephen Townsend and seconded by Scott Foerster THAT the Agenda be approved as amended.

Motion carried.

4. Declaration of Interest

It is recorded that there were no declarations of pecuniary or conflict of interest or the general nature thereof.

5. Correspondence

None

6. Consent Agenda

- a. **Adopt previous minutes – January 18, 2023.**
- b. **Accounts Payable – A/P Voucher 2022 - \$7,876.55 & Voucher#13 - \$6,794.54.**

Moved by Scott Foerster and seconded by Yvonne Pelletier THAT the West Grey Public Library Board adopt items A and B on the consent agenda.

Motion carried.

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7. Matters arising from the minutes

- a. Vice Chair election
 - i. **Moved by Scott Foerster and seconded by Geoffrey Shea THAT the Board elect Stephen Townsend to the position of Vice Chair for the 2023-2024 term.**
- b. OLS Board Assembly – board member
Geoffrey nominated Yvonne Pelletier. Yvonne Pelletier agreed to serve.
- c. 2023 meeting schedule
Presented and reviewed

8. CEO/Chief Librarian's Report

- a. **Moved by Stephen Townsend and seconded by Samantha Mund THAT the West Grey Library Board approve the CEO Visa be increased to \$7,500.
Motion carried.**
- b. **Moved by Samantha Mund and seconded by Yvonne Pelletier THAT the West Grey Library Board approve a \$500 Visa for the Child & Youth Librarian and Communications and Programming Coordinator.
Motion carried.**

The CEO/Chief Librarian reported briefly on the OLA Super-conference and the availability of virtual training to Board members.

Moved by Yvonne Pelletier and seconded by Geoffrey Shea to accept the CEO/Chief Librarian's report.

Motion carried.

9. Report from Council members

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Council representatives reported that the Council has tentatively approved a modest increase. Update regarding Bruce County bookmobile plans. Discussion regarding the appetite for a Youth Initiative in Council, and future Library delegations to Council.

10. Other business

a. Policies

- i. **Moved by Samantha Mund and seconded by Scott Foerster THAT the West Grey Library Board adopt the following Municipal policies:**

Health & Safety, Accessible Customer Service Standards, Integrated Accessibility Standard Regulation, Personnel Policy, Respect in the Workplace, Multi-year Accessibility Plan, Use of Corporate Resources during an Election, R-Zone and Right to Disconnect.

Motion Carried.

- ii. **Moved by Stephen Townsend and seconded by Geoffrey Shea THAT the West Grey Library Board approve BL-01 Motion Carried.**

b. 2023 budget

There was a discussion on the Budget presentation. The point was made that it was, in general, a constructive conversation and that the modest increase may be able to keep operations stable but does not permit any significant expansion in capacity.

c. CEO salary review

Relevant documents for this item are to be re-sent to Board members, with an eye to keeping this 'on the radar'.

d. Strategic Plan

Board members discussed the next strategic plan, including who would be appropriate to lead the planning process and appropriate constitution of planning group. A tentative time frame of late June was mentioned to begin the process.

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Action: G. Shea will forward the name of a facilitator used in another strategic review

11. Open discussion

The Library's Author Visit was briefly discussed, with Board members encouraged to support through ticket purchase and attendance.

12. Next Meeting – Wednesday March 8th, 7pm - Durham branch.

13. Adjournment - Motion to adjourn the meeting at 8:54pm by Scott Foerster.

Chair:

Date: