

## West Grey Public Library Board Minutes

November 13, 2024

West Grey Public Library

Present: Scott Foerster, Doug Townsend, Yvonne Pelletier, Samantha Mund  
Regrets: Malcolm Beddoe (Chair)  
Acting Chair: Stephen Townsend (Vice Chair)

### 1 Call to Order

Vice-Chair Stephen Townsend called the meeting to order at 6:01 pm.

### 2 Agenda

Moved by Samantha Mund

Seconded by Yvonne Pelletier

THAT the West Grey Library Board approve the agenda as presented.

Carried.

### 3 Declaration of Interest

It is recorded that there were no declarations of pecuniary or conflict of interest or the general nature thereof.

### 4 Correspondence

4.1 letter from Geoffrey Shea, Board and Council member

4.2 letter from individual

Moved by Stephen Townsend

Seconded by Samantha Mund

THAT the West Grey Library Board move into closed session at 6:06 pm to consider:

A matter pursuant to section 16.1 (4) (b) of the Public Libraries Act, personal matters about an identifiable individual or individuals.

Carried.

## West Grey Public Library Board Minutes

November 13, 2024

West Grey Public Library

Moved by Yvonne Pelletier

Seconded by Doug Townsend

THAT the West Grey Library Board returns to open session at 6:30 pm.

Carried.

(Vice-Chair Stephen Townsend confirmed that West Grey Library Board only discussed information related to an identifiable individual or individuals and gave direction to staff.)

### 5 Report from closed session

Moved by Doug Townsend

Seconded by Yvonne Pelletier

THAT the West Grey Library Board responds to the individual with reference to relevant policies

Carried

Moved by Yvonne Pelletier

Seconded by Samantha Mund

THAT the West Grey Library Board accepts the resignation of Geoffrey Shea.

Carried.

### 6 Adoption of Minutes

Moved by Doug Townsend

Seconded by Yvonne Pelletier

THAT the minutes of October 9, 2024, be adopted.

Carried.

## West Grey Public Library Board Minutes

November 13, 2024

West Grey Public Library

### 7 Business arising from the minutes

None

### 8 Chief Librarian's report

The Chief Librarian provided an overview of the report.

Moved by Doug Townsend

Seconded by Yvonne Pelletier

Carried.

### 9 Report from Board and Council Members

Discussion of elements of budget presentation.

### 10 Other Business

#### 10.1 Capital draft budget 2025

Moved by Samantha Mund

Seconded by Yvonne Pelletier

THAT the 2025 capital draft budget be approved as presented.

Carried.

#### 10.2 Fundraising

A discussion regarding fundraising by the library occurred, with more to follow.

Action: The CEO will include an agenda item "Board Fundraising Update" to the monthly meeting agenda; specially, to update on donation status.

## West Grey Public Library Board Minutes

November 13, 2024

West Grey Public Library

### 10.3 MoU Update

The CEO will seek clarification of status from Municipality.

### 10.4 MoU Update

The December meeting is scheduled for Wednesday, December 11, 2024, pending outcome of Council's budget deliberations.

### 11 Open Board Discussion

None

### 12 Next Meeting

Wednesday, December 11, 2024, 6pm to be held at the Durham Branch (should it be needed).

### 13 Adjournment

Motion to adjourn at 7:50pm by Samantha Mund

Vice-Chair:

Date: