

West Grey Public Library Board

Mission Statement: The West Grey Library offers resources and services inclusive for all.

Agenda

March 12, 2025. 6:30 pm

1. Call to Order
2. Approval of the agenda
 - 2.1. Moved by
Seconded by
THAT the Board approve the agenda as presented.
3. Declarations of pecuniary interest
4. Correspondence
n/a
5. Minutes
 - 5.1. Moved by
Seconded by
THAT the minutes of February 12, 2025, be adopted.
6. Business arising from the minutes.
 - 6.1. Board fundraising update
 - 6.1.1. 20 items to auction – **how many do we have**
 - 6.1.2. Half of the items needed by Mar 15th
 - 6.1.3. The rest by Apr 12th
 - 6.1.4. Piloting May 2025
7. Chief Librarian's report
 - 7.1. Moved by
Seconded by
That the Board receive the Chief Librarian's report
8. Report from Board and Council members.
9. Other business
10. Closed session
n/a
11. Report from closed session
n/a
12. Open Board Discussion
13. Next Meeting – Wednesday, May 14, 2025, 6:30 pm at the Durham Branch.
14. Adjournment

West Grey Public Library Board Minutes

February 12, 2025
West Grey Public Library – virtual meeting

Present: Malcolm Beddoe, Scott Foerster, Doug Townsend, Yvonne Pelletier, Samantha Mund, Stephen Townsend

Regrets: --

1. Call to Order

The Chair called the meeting to order at 7:01 pm.

2. Agenda

Moved by Samantha Mund

Seconded by Scott Foerster

THAT the Board approve the agenda as amended.

Carried.

3. Declaration of Interest

It is recorded that there were no declarations of pecuniary or conflict of interest or the general nature thereof.

4. Correspondence

None

5. Minutes of January 8, 2025

Moved by Doug Townsend

Seconded by Samantha Mund

THAT the minutes of January 8, 2025, be adopted.

Carried.

West Grey Public Library Board Minutes

February 12, 2025

West Grey Public Library – virtual meeting

6. Business arising from the minutes.

6.1 Board fundraising update – please have all items by March 12th.

7. Chief Librarian's report

Moved by Samantha Mund

Seconded by Stephen Townsend

THAT the Board receive the Chief Librarian's report.

Carried.

8. Report from Board and Council Members

8.1 Elmwood Service Group – program outreach

9. Other Business

9.1 Election of Board Chair

9.1.1 Malcolm Beddoes by acclamation

Carried

9.2 2025 Budget

9.3 2024 year in review

9.4 Friends of the West Grey Library update

9.5 Strategic Plan

Moved by Stephen Townsend

Seconded by Yvonne Pelletier

**THAT the Board accepts the CEO's recommendation to use
OLS services for the strategic plan.**

West Grey Public Library Board Minutes

February 12, 2025

West Grey Public Library – virtual meeting

10. Open Board Discussion
11. **Next Meeting** – Wednesday, March 12, 2025, **6:30 pm** to be held at the Durham Branch.
12. **Adjournment:** Motion to adjourn at 8:19 pm by Yvonne Pelletier

Chair:

Date:

DRAFT

Chief Librarian/CEO Report
March 12, 2025

1. Administration

Important Updates:

Advocacy - focus on raising awareness of benefits, seeking support for growth, raising awareness of Library, activities, benefits, and developments

1. Attendance at Library-organized and Library-represented events
2. In-person Budget presentation at Council
3. In-person presentation to Council: summary year in review

Fundraiser – piloting May 2025

1. The board was asked to help us find 20 items that can be auctioned
2. ½ the items by March 15th
3. With the rest by April 12th

2. Operational updates

News:

Service Ontario will continue to use the Durham branch as a temporary location in March. A daily room rental rate will apply.

The 2024 unaudited year-end should be available in April, in time for the May meeting.

The Bruce County Bookmobile visited Elmwood every other week and had 69 visits. It will continue every other week in 2025. We hope to coordinate something in 2025.

The Friends of the Library will begin the process of dissolving the charity. The library will take over the book sale in June and October with many volunteers from the Friends Group.

Chief Librarian/CEO Report
March 12, 2025

Starting in March, South East Grey Services will assist with income tax returns. In 2024, a total of 71 returns were completed, resulting in \$211,784 in benefits received by individuals.

Buildings:

The boiler needs to be replaced in the Durham Branch.

Many soffits came down at the Neustadt Branch due to the snow; they will need to be replaced in the spring.

Child & Youth – Kayla

Raising Awareness: February was a month of weather cancellations, but we still managed to hold most programs, including storytimes (with increasing participation!), a visit to the Kindergarten classes in Spruce Ridge, Read to a Dog, and others.

Innovative programs: Our homeschool group had the opportunity to test our new LEGO Education kits that combine the creativity of LEGO with the technology of coding! Kids were able to build Ferris wheels and other robotic creations using the LEGO Education kit and an iPad. We're excited to offer these LEGO kits as coding opportunities in other in-house programs as well.

Adult – Kimm

Adult programs continue to take a hit with the uncertain weather. March will see a movement towards programs to do with the outdoors and growing things, including a presentation by the Municipality's environmental officer on waste management, a local farmer's presentation on community-supported agriculture and a volunteer representative speaking on the Municipality's community garden and orchard. Approximately 122 adults took part in programs and events this past month.

Chief Librarian/CEO Report
March 12, 2025

3. Staff

Tess, Stephanie and Andrea started the last week of February. They are our new Library Assistants.