

West Grey Public Library Board

Mission Statement: The West Grey Library offers resources and services inclusive for all.

Agenda

May 21, 2025. 6:00 pm

1. Call to Order
2. Approval of the agenda
 - 2.1. Moved by
Seconded by
THAT the Board approve the agenda as presented.
3. Declarations of pecuniary interest
4. Correspondence
n/a
5. Minutes
 - 5.1. Moved by
Seconded by
THAT the minutes of April 9, 2025, be adopted.
6. Business arising from the minutes.
 - 6.1. Strategic Plan update
7. Chief Librarian's report
 - 7.1. Moved by
Seconded by
That the Board receive the Chief Librarian's report
8. Report from Board and Council members.
9. Other business
 - 9.1. 2024 Year End & Reserves
 - 9.2. CEO performance review
10. Closed session
n/a
11. Report from closed session
n/a
12. Open Board Discussion
13. Next Meeting – Wednesday, June 9, 2025, 6:30 pm at the Durham Branch.
14. Adjournment

Chief Librarian/CEO Report
May 21, 2025

1. Administration

Important Updates:

Advocacy - focus on raising awareness of benefits, seeking support for growth, raising awareness of the Library, activities, benefits, and developments

1. Attendance at Library-organized and Library-represented events
2. In-person Budget presentation at the Council
3. In-person presentation to Council: summary year in review

2. Operational updates

News:

Service Ontario will continue using the Durham branch as a temporary location until the summer. A daily room rental rate will apply.

Saugeen Valley Conservation will provide three passes to library patrons. The passes will allow patrons to access day-use areas (Durham Conservation) for free. Patrons will check out the passes on their card, similar to the Ontario Parks Passes.

Ontario Parks Vehicle Permits for day-use will continue for 2025. We were given 9 passes again. This is a popular item.

Circulation for passes:

2022 – 36

2023 – 56

2024 - 73

We applied to the Community Foundation for a grant up to \$5,000. The grant money will help us plant a garden under the sign in Durham.

West Grey Public Library Board Minutes

April 9, 2025

West Grey Public Library – Durham Branch

Present: Malcolm Beddoe, Scott Foerster, Doug Townsend, Yvonne Pelletier, Samantha Mund, Stephen Townsend

Regrets: --

1. Call to Order

The Chair called the meeting to order at 6:30 pm.

2. Agenda

Moved by Stephen Townsend

Seconded by Scott Foerster

THAT the West Grey Library Board approve the agenda as presented.

Carried.

3. Declaration of Interest

It is recorded that there were no declarations of pecuniary or conflict of interest or the general nature thereof.

4. Correspondence

n/a

5. Minutes of March 12, 2025

Moved by Yvonne Pelletier

Seconded by Samantha Mund

THAT the West Grey Library Board minutes of March 12, 2025, be adopted as presented.

Carried.

West Grey Public Library Board Minutes

April 9, 2025

West Grey Public Library – Durham Branch

6. Business arising from the minutes.

- 6.1 Board fundraising update – The auction will be available at the end of April. Links will be sent to the Board.
- 6.2 Book Sale June 13 & 14 - volunteer and library staff run.

7. Report from Board and Council Members

- 7.1 Inquired about the formal process to move to another building.

8. Other Business

- 8.1 Strategic Plan
Moved by Doug Townsend
Seconded by Samantha Mund
THAT the Board establish a small committee to develop the strategic plan.

The committee will consist of Malcolm Beddoe, Samantha Mund, Yvonne Pelletier, Kim Storz and staff member.

- 8.2 Service Ontario
 - 8.2.1 Looking for other locations.
- 8.3 The Board requested that Kim Storz inquire about adding the Neustadt Branch to the building condition assessment.

West Grey Public Library Board Minutes

April 9, 2025

West Grey Public Library – Durham Branch

9. Open Board Discussion

10. **Next Meeting** – Wednesday, May 14, 2025, **6:30pm** to be held at the Durham Branch.

11. **Adjournment:** Adjourned at 7:30pm.

Chair:

Date:

DRAFT

Chief Librarian/CEO Report
May 21, 2025

The Strategic Planning Committee is set to meet for the first time on June 18th.

The Annual Survey has been sent off to the Provincial Government.

We've asked several times to have the option to accept debit payments. With the funds we got from Service Ontario, we're going to test out a new POS system. We'll only accept debit cards for transactions over \$10, and we're aiming to have it ready for the next Trivia Night.

Shortly, we will install a water cooler for patron and staff use.

Buildings:

The boiler at the Durham Branch has been replaced, using capital funds that were initially meant for the drop box and some shelving units. I'm collecting quotes for the soffits, eavestroughs, and roof repairs in Neustadt. I also got a quote for new doors in Ayton. So far, all the quotes have been shared with the CAO and Treasurer of the Municipality. I've requested a quote to replace the Durham sign since part of it got damaged in a windstorm recently. It's been fixed for now, but they said it should really be replaced. We're also looking into getting a new sign for Ayton.

Child & Youth – Kayla

Raising Awareness: Participated as a guest judge at Spruce Ridge Speech Competition.

Visited Spruce Ridge for monthly Storytimes and JK/SK classes

Innovative programs: Hosted 'Scientists in School' presenter at Durham Town Hall for 'Sticky Science' – had 37 attendees and received very positive feedback about the program.

Kitchen skills program held for Homeschool Group – great feedback

Family pottery painting night with Daisy's Clay House in Owen Sound

Chief Librarian/CEO Report
May 21, 2025

Mar: 29 programs & 506 attendees

Apr: 25 programs & 370 attendees

Adult – Kimm

Raising Awareness: The Library has been asked to present another of its fundraising activities – the Celebrate, Reflect, Remember publication aimed at small businesses and family farms – at the Little Branches, Rural Roots conference in Perth, Ontario. Another opportunity to demonstrate West Grey Library's innovative approach to serving the community.

Auction update:

Eleven individuals made 19 winning bids. One item had no bidders.

\$1,230 raised (82% of fair market value: \$1,888)

2,102 page views

79 bids

Daily FB reminders, starting 5 days before the event started

7 items have been picked up @ 14/05

Innovative Programs: The Seed Library has started up again and is once again successful. We have augmented the Master Gardeners' donation, and they have returned with more seeds, as well!

Our gardener-in-residence is now on the 6th and 7th episodes of gardening videos for the Library's YouTube channel. She shoots two 'episodes' a month, and in May will team up with the elder-in-residence for a session on The Three Sisters (corn, beans, squash), linking Indigenous culture with gardening practice. We did four Earth Day-related programs, including one on West Grey's community garden and orchard.

Apr: 26 programs & 153 attendees

[illegible]

W6RFL

Library Stats compared to Service Ontario 2025

LIBRARY

MONTH	Jan-24	Jan-25	Feb-24	Feb-25	Mar-24	Mar-25	Apr-24	Apr-25	May-24	May-25	Jun-24	Jun-25
VISITS PER MONTH	1686	1502	1513	1856	1686	2669	1733	2931	1765		1596	
MINUS SERVICE ONT.		0		316		595		806				
TOTAL LIB VISITS		1502		1540		2074		2125				
DIFF LIB 24-25		-184		27		388		392				
NUMBER OF DAYS		22		17		21		20				
AVG PER DAY		68		90		98		106				

SERVICE ONT.

MONTH	Feb-25	Mar-25	Apr-25	May-25	Jun-25
VISITS PER MONTH	316	595	806		
NUMBER OF DAYS	17	21	20		
AVG PER DAY	18.59	28.33	40.3		

NEW CARDS	Jan-24	Jan-25	Feb-24	Feb-25	Mar-24	Mar-25	Apr-24	Apr-25	May-24	May-25	Jun-24	Jun-25
	32	27	36	34	34	53	30	43	31		31	
Difference		-5		-2		19		13				

MUNICIPALITY OF WEST GREY
LIBRARY - WEST GREY



GL5410

Date : May 01, 2025

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Time : 4:32 pm

For Period Ending 30-Apr-2025

	CURRENT	CURRENT	VARIANCE \$	VARIANCE %
	YEAR TO DATE	BUDGET		
LIBRARY				
OPERATING REVENUES				
Grants Province	0.00	(24,190.00)	(24,190.00)	0.00
West Grey Levy	0.00	(616,202.00)	(616,202.00)	0.00
Prov Revenue - Connectivity	(5,103.75)	(800.00)	4,303.75	637.97
Donations	(2,145.15)	0.00	2,145.15	0.00
Library Revenue	(640.00)	(1,250.00)	(610.00)	51.20
Service Fees Revenue	(335.80)	(1,250.00)	(914.20)	26.86
Total OPERATING REVENUES	(8,224.70)	(643,692.00)	(635,467.30)	1.28
OPERATING EXPENSES				
Wages	118,570.83	395,303.00	276,732.17	29.99
Benefits	29,331.48	80,509.00	51,177.52	36.43
Materials & Supplies	82.43	0.00	(82.43)	0.00
Office Supplies	2,673.70	5,000.00	2,326.30	53.47
Volunteer Recognition	31.25	500.00	468.75	6.25
General Memberships	200.00	600.00	400.00	33.33
Advertising	840.03	1,000.00	159.97	84.00
Building Maintenance	2,098.55	6,000.00	3,901.45	34.98
Mileage/Courier	86.96	3,000.00	2,913.04	2.90
Copier Lease	905.65	2,100.00	1,194.35	43.13
Program Development	4,271.33	6,500.00	2,228.67	65.71
ILLO Expense	30.88	600.00	569.12	5.15
E-Resources	4,704.89	13,000.00	8,295.11	36.19
KOHA Support	4,611.77	5,200.00	588.23	88.69
IT Support	0.00	2,000.00	2,000.00	0.00
Hardware	0.00	5,000.00	5,000.00	0.00
Software	2,396.30	11,000.00	8,603.70	21.78
Book Processing Fee	1,453.10	5,000.00	3,546.90	29.06
Books	8,377.17	25,000.00	16,622.83	33.51
Collections	2,276.17	4,000.00	1,723.83	56.90
Conference/Training	2,018.05	3,500.00	1,481.95	57.66
Security	406.30	1,560.00	1,153.70	26.04
Library Board	0.00	20,520.00	20,520.00	0.00
Total OPERATING EXPENSES	185,366.84	596,892.00	411,525.16	31.06
BRANCH EXPENSES				
NEUSTADT BRANCH EXPENSES	3,247.72	9,310.00	6,062.28	34.88
NORMANBY BRANCH EXPENSES	2,804.97	9,140.00	6,335.03	30.69
DURHAM BRANCH EXPENSES	7,322.54	28,350.00	21,027.46	25.83
Total BRANCH EXPENSES	13,375.23	46,800.00	33,424.77	28.58
Total LIBRARY	190,517.37	0.00	(190,517.37)	0.00

MUNICIPALITY OF WEST GREY
LIBRARY - WEST GREY



GL5410

Date : May 01, 2025

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Time : 4:31 pm

For Period Ending 30-Apr-2025

	CURRENT YEAR TO DATE	CURRENT BUDGET	VARIANCE \$	VARIANCE %
LIBRARY				
OPERATING REVENUES				
Grants Province				
2-4-4000-5300 Grants Province	0.00	(24,190.00)	(24,190.00)	0.00
Total Grants Province	0.00	(24,190.00)	(24,190.00)	0.00
West Grey Levy				
2-4-0900-5302 Grants/Levies West Grey	0.00	(616,202.00)	(616,202.00)	0.00
Total West Grey Levy	0.00	(616,202.00)	(616,202.00)	0.00
Prov Revenue - Connectivity				
2-4-4000-5310 Lib Prov Revenue - Connectivity	(5,103.75)	(800.00)	4,303.75	637.97
Total Prov Revenue - Connectivity	(5,103.75)	(800.00)	4,303.75	637.97
Donations				
2-4-4000-5350 Library Donations Durham	(741.15)	0.00	741.15	0.00
2-4-4000-6500 Library Donations - Friends of Library	(55.25)	0.00	55.25	0.00
2-4-5000-5350 Lib. Brd Rev.-Child.Prog. Donations	(1,348.75)	0.00	1,348.75	0.00
Total Donations	(2,145.15)	0.00	2,145.15	0.00
Library Revenue				
2-4-4000-5410 Library Revenue Durham	(640.00)	(1,250.00)	(610.00)	51.20
Total Library Revenue	(640.00)	(1,250.00)	(610.00)	51.20
Service Fees Revenue				
2-4-2000-5411 Library Rev Service Fees Neustadt	(2.30)	0.00	2.30	0.00
2-4-3000-5411 Library Rev Service Fees Normanby	(9.25)	0.00	9.25	0.00
2-4-4000-5411 Library Rev Service Fees Durham	(324.25)	(1,250.00)	(925.75)	25.94
Total Service Fees Revenue	(335.80)	(1,250.00)	(914.20)	26.86
Total OPERATING REVENUES	(8,224.70)	(643,692.00)	(635,467.30)	1.28
OPERATING EXPENSES				
Wages				
2-5-4000-1010 Lib Wages Durham	118,570.83	395,303.00	276,732.17	29.99
Total Wages	118,570.83	395,303.00	276,732.17	29.99
Benefits				
2-5-4000-1015 Lib Benefits Durham	29,331.48	80,509.00	51,177.52	36.43
Total Benefits	29,331.48	80,509.00	51,177.52	36.43
Materials & Supplies				
2-5-4000-2010 Lib Durham FOL Supplies	82.43	0.00	(82.43)	0.00
Total Materials & Supplies	82.43	0.00	(82.43)	0.00
Office Supplies				
2-5-4000-2011 Lib Office Supplies Durham	2,673.70	5,000.00	2,326.30	53.47
Total Office Supplies	2,673.70	5,000.00	2,326.30	53.47
Volunteer Recognition				
2-5-4000-2012 Volunteer Recognition Durham	31.25	500.00	468.75	6.25
Total Volunteer Recognition	31.25	500.00	468.75	6.25

MUNICIPALITY OF WEST GREY
LIBRARY - WEST GREY



GL5410

Date : May 01, 2025

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For Period Ending 30-Apr-2025

	CURRENT YEAR TO DATE	CURRENT BUDGET	VARIANCE \$	VARIANCE %
LIBRARY				
General Memberships				
2-5-4000-2020 Lib General Memberships	200.00	600.00	400.00	33.33
Total General Memberships	200.00	600.00	400.00	33.33
Advertising				
2-5-4000-2013 Lib Advertising Durham	840.03	1,000.00	159.97	84.00
Total Advertising	840.03	1,000.00	159.97	84.00
Building Maintenance				
2-5-4000-2015 Lib Bldg Maintenance Durham	2,098.55	6,000.00	3,901.45	34.98
Total Building Maintenance	2,098.55	6,000.00	3,901.45	34.98
Mileage/Courier				
2-5-4000-2021 Courier Mileage/Compensation	86.96	3,000.00	2,913.04	2.90
Total Mileage/Courier	86.96	3,000.00	2,913.04	2.90
Copier Lease				
2-5-4000-2022 Lib. Durham Copier Lease	905.65	2,100.00	1,194.35	43.13
Total Copier Lease	905.65	2,100.00	1,194.35	43.13
Program Development				
2-5-4000-2023 Program Development Durham	4,271.33	6,500.00	2,228.67	65.71
Total Program Development	4,271.33	6,500.00	2,228.67	65.71
ILLO Expense				
2-5-4000-2019 Lib ILLO Expense	30.88	600.00	569.12	5.15
Total ILLO Expense	30.88	600.00	569.12	5.15
E-Resources				
2-5-4000-2026 Library E-Resources (Overdrive/e-book	4,704.89	13,000.00	8,295.11	36.19
Total E-Resources	4,704.89	13,000.00	8,295.11	36.19
KOHA Support				
2-5-4000-2027 Library - KOHA support	0.00	5,200.00	5,200.00	0.00
2-5-5000-2027 Lib. Board - KOHA support	4,611.77	0.00	(4,611.77)	0.00
Total KOHA Support	4,611.77	5,200.00	588.23	88.69
IT Support				
2-5-4000-2028 Library - IT support	0.00	2,000.00	2,000.00	0.00
Total IT Support	0.00	2,000.00	2,000.00	0.00
Hardware				
2-5-4000-2035 Library Hardware - Computer Purchase	0.00	5,000.00	5,000.00	0.00
Total Hardware	0.00	5,000.00	5,000.00	0.00
Software				
2-5-4000-2036 Library Software - database,website,et	2,396.30	11,000.00	8,603.70	21.78
Total Software	2,396.30	11,000.00	8,603.70	21.78
Book Processing Fee				
2-5-4000-2043 Lib. Durham Book Processing Fees	1,453.10	5,000.00	3,546.90	29.06

MUNICIPALITY OF WEST GREY
LIBRARY - WEST GREY



GL5410

Date : May 01, 2025

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Time : 4:31 pm

For Period Ending 30-Apr-2025

	CURRENT YEAR TO DATE	CURRENT BUDGET	VARIANCE \$	VARIANCE %
LIBRARY				
Total Book Processing Fee	1,453.10	5,000.00	3,546.90	29.06
Books				
2-5-4000-2044 Lib Purchase Books Durham	8,377.17	25,000.00	16,622.83	33.51
Total Books	8,377.17	25,000.00	16,622.83	33.51
Collections				
2-5-4000-2045 Lib Collections-DVDs, periodicals,etc	2,276.17	4,000.00	1,723.83	56.90
Total Collections	2,276.17	4,000.00	1,723.83	56.90
Conference/Training				
2-5-4000-2077 Lib Durham Conference/Training	2,018.05	3,500.00	1,481.95	57.66
Total Conference/Training	2,018.05	3,500.00	1,481.95	57.66
Security				
2-5-4000-2051 Library - Security Expense	406.30	1,560.00	1,153.70	26.04
Total Security	406.30	1,560.00	1,153.70	26.04
Library Board				
2-5-5000-3010 Library Other Pymts Grey Highlands	0.00	17,120.00	17,120.00	0.00
2-5-5000-3011 Admin Costs West Grey	0.00	3,400.00	3,400.00	0.00
Total Library Board	0.00	20,520.00	20,520.00	0.00
Total OPERATING EXPENSES	185,366.84	596,892.00	411,525.16	31.06
BRANCH EXPENSES				
NEUSTADT BRANCH EXPENSES				
2-5-2000-2008 Lib Utilities Water/Sewer Neustadt	195.42	610.00	414.58	32.04
2-5-2000-2009 Lib Utilities Heat Neustadt	1,532.01	2,600.00	1,067.99	58.92
2-5-2000-2014 Lib Utilities Hydro Neustadt	669.00	900.00	231.00	74.33
2-5-2000-2016 Lib Telephone/Fax Neustadt	79.09	450.00	370.91	17.58
2-5-2000-2017 Lib Internet Neustadt	375.33	950.00	574.67	39.51
2-5-2000-2025 Lib Insurance Neustadt	0.00	2,000.00	2,000.00	0.00
2-5-2000-3011 Lib Contract Labour Neustadt	396.87	1,800.00	1,403.13	22.05
Total NEUSTADT BRANCH EXPENSES	3,247.72	9,310.00	6,062.28	34.88
NORMANBY BRANCH EXPENSES				
2-5-3000-2008 Lib Utilities Water/Sewer Normanby	66.07	190.00	123.93	34.77
2-5-3000-2009 Lib Utilities Heat Normanby	1,142.71	2,000.00	857.29	57.14
2-5-3000-2014 Lib Utilities Hydro Normanby	591.88	1,200.00	608.12	49.32
2-5-3000-2016 Lib Telephone/Fax Normanby	107.01	450.00	342.99	23.78
2-5-3000-2017 Lib Internet Normanby	500.43	950.00	449.57	52.68
2-5-3000-2025 Lib Insurance Normanby	0.00	2,000.00	2,000.00	0.00
2-5-3000-2050 Lib Nby Lot/Grass Maintenance	0.00	550.00	550.00	0.00
2-5-3000-3011 Lib Contract Labour Normanby	396.87	1,800.00	1,403.13	22.05
Total NORMANBY BRANCH EXPENSES	2,804.97	9,140.00	6,335.03	30.69
DURHAM BRANCH EXPENSES				
2-5-4000-2008 Lib Utilities Water/Sewer Durham	165.12	750.00	584.88	22.02
2-5-4000-2009 Lib Utilities Heat Durham	628.30	1,500.00	871.70	41.89
2-5-4000-2014 Lib Utilities Hydro Durham	1,002.33	4,000.00	2,997.67	25.06
2-5-4000-2016 Lib Telephone/Fax Durham	658.77	1,500.00	841.23	43.92
2-5-4000-2017 Lib Connectivity/Internet	2,186.65	6,500.00	4,313.35	33.64
2-5-4000-2025 Lib Insurance Durham	0.00	2,000.00	2,000.00	0.00
2-5-4000-2050 Lib Durham Lot/Grass Maintenance	0.00	1,100.00	1,100.00	0.00
2-5-4000-3011 Lib Durham Contract Wages	2,681.37	11,000.00	8,318.63	24.38



For Period Ending 30-Apr-2025

	CURRENT	CURRENT	VARIANCE \$	VARIANCE %
	YEAR TO DATE	BUDGET		
LIBRARY				
Total DURHAM BRANCH EXPENSES	7,322.54	28,350.00	21,027.46	25.83
Total BRANCH EXPENSES	13,375.23	46,800.00	33,424.77	28.58
Total LIBRARY	190,517.37	0.00	(190,517.37)	0.00

MUNICIPALITY OF WEST GREY
LIBRARY - WEST GREY



GL5410

Date : May 01, 2025

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For Period Ending 31-Dec-2024

	CURRENT	CURRENT	VARIANCE \$	VARIANCE %
	YEAR TO DATE	BUDGET		
LIBRARY				
OPERATING REVENUES				
Transfer from Reserves	(1,107.66)	(700.00)	407.66	158.24
Grants Province	(24,190.00)	(24,190.00)	0.00	100.00
Grants Federal	(2,065.86)	0.00	2,065.86	0.00
West Grey Levy	(554,103.00)	(554,103.00)	0.00	100.00
Interest Revenue	(1,777.95)	0.00	1,777.95	0.00
Prov Revenue - Connectivity	(4,086.20)	(800.00)	3,286.20	510.78
Donations	(9,033.89)	0.00	9,033.89	0.00
Library Revenue	(2,034.75)	(1,250.00)	784.75	162.78
Service Fees Revenue	(2,327.90)	(1,250.00)	1,077.90	186.23
Total OPERATING REVENUES	(600,727.21)	(582,293.00)	18,434.21	103.17
OPERATING EXPENSES				
Wages	352,352.94	349,202.00	(3,150.94)	100.90
Benefits	82,128.63	76,708.00	(5,420.63)	107.07
Materials & Supplies	89.99	500.00	410.01	18.00
Office Supplies	6,229.14	4,500.00	(1,729.14)	138.43
Volunteer Recognition	479.49	500.00	20.51	95.90
General Memberships	325.88	600.00	274.12	54.31
Advertising	1,053.33	1,000.00	(53.33)	105.33
Building Maintenance	4,613.40	6,000.00	1,386.60	76.89
Mileage/Courier	1,620.86	3,000.00	1,379.14	54.03
Copier Lease	2,119.63	2,080.00	(39.63)	101.91
Program Development	12,053.14	6,000.00	(6,053.14)	200.89
ILLO Expense	184.32	312.00	127.68	59.08
E-Resources	16,539.30	12,138.00	(4,401.30)	136.26
KOHA Support	4,611.77	5,200.00	588.23	88.69
IT Support	0.00	3,000.00	3,000.00	0.00
Hardware	5,745.18	6,400.00	654.82	89.77
Software	2,309.31	5,000.00	2,690.69	46.19
Book Processing Fee	4,845.16	3,425.00	(1,420.16)	141.46
Books	27,852.75	25,000.00	(2,852.75)	111.41
Collections	2,649.52	3,000.00	350.48	88.32
Conference/Training	2,118.41	3,500.00	1,381.59	60.53
Security	1,265.50	1,560.00	294.50	81.12
Library Board	20,185.00	19,855.00	(330.00)	101.66
Total OPERATING EXPENSES	551,372.65	538,480.00	(12,892.65)	102.39
BRANCH EXPENSES				
NEUSTADT BRANCH EXPENSES	10,692.86	9,675.00	(1,017.86)	110.52
NORMANBY BRANCH EXPENSES	9,482.86	8,890.00	(592.86)	106.67
DURHAM BRANCH EXPENSES	25,170.50	25,248.00	77.50	99.69
Total BRANCH EXPENSES	45,346.22	43,813.00	(1,533.22)	103.50
Total LIBRARY	(4,008.34)	0.00	4,008.34	0.00

LIBRARY RESERVE HISTORY SUMMARY

	Year	General	Children's Program	Provincial	Lifelong Learn	Durham Br. Expansion	OLCF/ILDS CFGB Eva LeFiar	Cap/Gates	TOTALS
Opening Balance	2005	31,846.89							
Balance Lifelong Learning Grant	2006				26,139.20			4,058.33	
Elmwood - drainage grates	2006	(290.29)							
Neustadt - oil furnace tank, repair outside wall	2006	(3,320.27)							
Tsfr 2006 budget deficit from reserve per budget	2007	(7,985.00)							
Tsfr LL to match actual 2007 Prog. Develop.	2007				(3,160.54)				
Durham - Restoration Work (H.Jaekel)	2007	(1,946.79)							
Unused Provincial Grant	2007			36,000.00					
Tsfr 2007 Surplus to Reserve	2007	965.11							
Tsfr LL to match actual 2008 Prog. Develop.	2008				(11,500.92)				
Tsfr for 2008 automation expenses	2008			(812.75)					
Durham - Sau.Lib Consort (3000) Survey (1200)	2008	(4,200.00)							
KOHA computer system	2009			(10,247.84)					
Elmwood - entry renovation	2009	(6,007.22)							
Tsfr 2009 Surplus to Reserve	2009	13,699.77							
HP Computer/monitor/software	2009							(2,104.92)	
from General towards operating per budget	2010	(4,000.00)							
Neustadt accessible washroom	2010	(9,666.06)							
from General towards operating per budget as required	2011	(443.89)			(2,444.17)				
YTD LL expense in 2011	2011								
Children's Program Reserves	2011		291.81						
Children's Program Reserves	2012		1,026.98						
Durham Legion donation to Dur.Branch expansion	2012					250.00			
Lifelong Learning - world atlas/encyclopedia	2012				(206.53)				
from Provincial reserve for operating budget	2012			(7,087.22)					
from General reserve for KOHA support per budget	2012	(3,655.56)				400.00			
Durham BIAWG Chamber of Commerce reno. Donation	2013								
Children's Program 2013 surplus to reserve	2013		266.65						
Tsfr 2013 Year End Surplus to reserve	2013	11,541.74							
Tsfr from LLL for computers, server, laptops per budget	2014				(7,860.84)				
Durham Library Building donation tsfr to reserve	2014					231.53			
CFGB - E.LeFiar donation \$1,368 per branch tsfr to reserve	2014						5,472.00		
Tsfr from CAP/Gates reserve for computers per budget	2014						(1,953.41)		
Tsfr 2014 Year End Deficit from reserve per budget	2014	(5,627.72)	(477.78)						
Return CFGB - Eva LeFiar donation for Elmwood - closed brai	2015						(1,368.00)		
Tsfr CFGB - Eva LeFiar donation used in 2015	2015						(4,104.00)		
Tsfr from Provincial Reserve per budget - Ayton Br.	2015			(2,000.00)					
Tsfr from Provincial Reserve per budget - Neustadt Br.	2015			(2,000.00)					
Tsfr from Provincial Reserve per budget - Durham Br.	2015			(11,000.00)					
Tsfr OLCF Grant unspent at YE for 2016 expenses	2015						2,632.13		
Tsfr 2015 Year End Surplus to reserve	2015	926.59							
Tsfr unused 2016/2017 OLCF Grant spent in 2017	2016						5,771.19		
Tsfr from OLCF 2015 for 3 Mac Minis	2016						(2,632.13)		
Tsfr 2016 YE Library Surplus to reserve	2016	529.00							
Tsfr from OLCF 2017 expenses	2017						(5,771.19)		
Tsfr unused 2017/2018 ILDS Grant spent in 2018	2017	9,254.24					5,559.65		
Tsfr 2017 YE Library Surplus to reserve	2017								
Tsfr ILDS Grant for 2018 expenses	2018						(5,559.65)		
Neil MacCannell donation	2018	10,000.00							

LIBRARY RESERVE HISTORY SUMMARY

	Year	General	Children's Program	Provincial	Lifelong Learn	Durham Br. Expansion	OLCF/ILDS CFGB Eva LeFiar	Cap/Gates	TOTALS
Tsfr 2018 YE Library Surplus to reserve	2018	6,491.34							
Tsfr 2019 YE Library Deficit from reserve	2019	(1,003.64)							
2020 from reserve for Dur. Library Office Space	2020	(4,499.77)							
2020 Library Surplus	2020	4,860.10							
2021 Library Surplus	2021	13,658.76							
2022 Tsfr from reserve for strategic service delivery review	2022	(13,228.80)							
2022 Library Deficit	2022	(14,652.91)							
2023 Library Deficit	2023	(5,248.20)							
2024 Library Surplus (estimated - unaudited)	2024	4,008.34	(1,107.66)						

TOTAL - at Dec. 31, 2023 (unaudited)

22,005.76	-	2,852.19	966.20	881.53	-	-	26,705.68
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