

West Grey Public Library Board

Mission Statement: The West Grey Library offers resources and services inclusive for all.

Agenda

June 10, 2025. 7:30 pm

1. Call to Order
2. Approval of the agenda
 - 2.1. Moved by
Seconded by
THAT the Board approve the agenda as presented.
3. Declarations of pecuniary interest
4. Correspondence
n/a
5. Minutes
 - 5.1. Moved by
Seconded by
THAT the minutes of May 21, 2025, be adopted.
6. Business arising from the minutes.
 - 6.1. Strategic Planning meeting
7. Chief Librarian's report
 - 7.1. Moved by
Seconded by
That the Board receive the Chief Librarian's report
8. Report from Board and Council members.
9. Other business
10. Closed session
THAT the West Grey Public Library Board move into closed session to discuss personal matters about an identifiable individual.
11. Report from closed session
12. Open Board Discussion
13. Next Meeting – Wednesday, September 10, 2025, 6:30 pm at the Durham Branch.
14. Adjournment

West Grey Public Library Board Minutes

May 21, 2025

West Grey Public Library – Durham Branch

Present: Stephen Townsend (Chair), Scott Foerster, Doug Townsend, Samantha Mund, Kim Storz (CEO), Kimm Culkin (Secretary)

Regrets: -- Malcolm Beddoe, Yvonne Pelletier

Call to Order

The Chair called the meeting to order at 6:02 pm.

1. Agenda

Moved by Samantha Mund

Seconded by Doug Townsend

THAT the West Grey Library Board approve the agenda as presented.

Carried.

2. Declaration of Interest

It is recorded that there were no declarations of pecuniary or conflict of interest or the general nature thereof.

3. Correspondence

n/a

4. Minutes of April 9, 2025

Moved by xxx

Seconded by xxx

THAT the West Grey Library Board minutes of April 9, 2025 , be adopted as presented.

West Grey Public Library Board Minutes

May 21, 2025

West Grey Public Library – Durham Branch

Carried.

Moved by Scott Foerster

Seconded by Samantha Mund

THAT the West Grey Library Board include staff names on minutes as requested by Council.

5. Business arising from the minutes.

Auction results were discussed.

6. Strategic Plan update

Strategic Plan Committee has been formed.

7. Chief Librarian's report

Moved by Scott Foerster

Seconded by Doug Townsend

THAT the West Grey Library Board receive the Chief Librarian's report as amended.

Carried.

8. Report from Board and Council Members

Hospital, payroll glitch

9. Other Business

9.1 2024 Year End & Reserves

unaudited year end 2024 and reserves

9.2 CEO performance review

West Grey Public Library Board Minutes

May 21, 2025

West Grey Public Library – Durham Branch

GOV09 for guidelines

10. Open Board Discussion

10.1 New date needed for June meeting.

11. Next Meeting – TBD.

12. Adjournment: Adjourned at 6:38pm

Vice-Chair:

Date:

DRAFT

Chief Librarian/CEO Report
June, 2025

1. Administration

Important Updates:

Advocacy - focus on raising awareness of benefits, seeking support for growth, raising awareness of the Library, activities, benefits, and developments

1. Attendance at Library-organized and Library-represented events
2. In-person Budget presentation at the Council
3. In-person presentation to Council: summary year in review

2. Operational updates

News:

We applied to the Community Foundation for a grant up to \$5,000 for the installation of a pollinator garden around the Durham Branch sign. A local horticultural designer will be retained to design and source the plants, and a replacement shed will be included in the successful application.

We have installed a water cooler for patron and staff use.

S.O.S – Supportive Outreach Services – is comprised of addiction medicine doctors, Brightshores Health Systems, the Canadian Mental Health Association Grey Bruce, Grey County Paramedic Services, the United Way, OSHARE, and the Salvation Army. They have a mobile team that includes a paramedic, a nurse practitioner, two mental health counselors, and a social navigator. Starting in June and running until September, they'll be at the library once a month to offer support and assistance.

Child & Youth – Kayla

Raising Awareness:

We hosted an SK/Grade 1 community walk - a class of kids from the Normanby Community School visited the Ayton branch and I did a storytime and talked about the library, its role in the community, and what it can offer families. The kids got to try out our scavenger hunt and became familiar with the library.

Chief Librarian/CEO Report June, 2025

We had a booth at the annual Normanby Community Carnival - we had a prize wheel and offered prizes to kids and families at this community event. We also gave out flyers with all of the summer programs on them to help raise awareness in the community of Ayton. We interacted with over 200 people.

Innovative Programs:

We held our Jr. Tiny Art Shows this month - kids submitted their tiny artwork and we hosted art shows in each branch to highlight their talent. The event was well received, we had lots of positive feedback.

We started doing Storytime in the Park again - we partner with EarlyON Durham and meet at the Durham Town Hall park every other Tuesday morning for stories, songs, puppets, bubbles, and crafts. We have a great turnout each time!

of programs May 2025: 29

of attendants May 2025: 710

Adult – Kimm

The Repair Café brought in 17 community members with items for repair; five local volunteers served as fixers.

The Trivia Night in Durham attracted 30 participants – thanks to the two Board members who helped out for the evening!

One hundred seventy-nine (179) adults took part in May's programs and events.